



Fremont County
ANNEX MEETING ROOM RESERVATION
REQUEST FORM

Please print clearly and submit to
Fremont County Annex
125 N Bridge St.
St. Anthony, ID 83445
Phone: 208-624-4643

Contact Name _____ Phone# _____

Mailing Address _____

E-Mail Address _____

Group/Organization Representing _____

Date Requested _____ Multiple Dates/Please List _____

Set Up Time _____ Actual Start Time _____ Duration _____

Purpose of room use _____

Profit _____ Nonprofit _____ Government _____

Amount enclosed _____

Payment must be received prior to confirmation

I have read the Meeting Room Guidelines and agree to abide by the rules and regulations as listed. "The undersigned assumes all and exclusive responsibility for the preservation of order and the sole and exclusive liability for any injury of persons, and damage to, loss of property that may result from this use; and for the due observance of all regulations of the Board of Fremont County Commissioners acknowledges receipt of the rules and regulations regarding the use of meeting rooms."

Signature of Person Responsible for Organization

Date