

**FREMONT COUNTY COMMISSIONERS WORK MEETING MINUTES
JANUARY 17, 2012**

Present for the meeting was: Commissioners Skip Hurt, Lee Miller and Jordon Stoddard.

Also attended by: Clerk Abbie Mace, Deputy Clerk Jeanie Chavez, and Prosecuting Attorney Joette Lookabaugh

Commissioner Hurt called the meeting to order and welcomed those in attendance.

Planning and Building Administrator Stephen Loosli RE: Department Report

Mr. Loosli presented the Mike Rasmussen Short Plat to be approved and signed. He also presented some grant applications to be signed by commissioners.

Commissioner Stoddard made a motion to accept and sign the Rasmussen Subdivision Short Plat #2. Commissioner Miller seconded the motion. A full voice vote was heard with all commissioners voting in favor.

There was a discussion regarding groomed snowmobile trails in Island Park. There is a portion of a trail that is not groomed by the county. This particular trail leads to The Hungry Bear Market, and is not located on a approved groomed trail. Mr. Loosli stated the portion of the trail that the store owner wants groomed crosses Hwy 20. This would be very dangerous for snowmobilers to cross traffic that are traveling 65 mph. Commissioners agreed and directed Mr. Loosli to inform Paul Woodie the owner of Hungry Bear Market and we were not going to groom the trail to his business or allow him to groom it.

Mr. Loosli is requesting for commissioners to sign some grant applications for Parks & Recreation projects.

Commissioner Miller made a motion to sign a grant application with Idaho Dept of Parks and Recreation in the amount of \$37,052.00 with a match from the county of \$15,000.00 for Fun Farm Bridge Sportsmen's Access Improvement Project. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made motion to sign a grant application with Idaho Dept of Parks and Recreation in the amount of \$137,000.00 with a match from the county of \$20,000 for Warm River Campground Bridge Replacement Project. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made a motion to sign a grant application with Idaho Dept of Parks and Recreation in the amount of \$11,140.00 with a match of \$3,150.00 for vault toilet at Jump off Canyon Angler Access Development Project. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made a motion to sign a grant application with Idaho Dept of Parks and Recreation in the amount of \$10,000.00 with a county match at \$3,000.00 to fund the upgrade of boating facilities at Buttermilk Boat Launch. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Stoddard made a motion to sign a grant application with Idaho Dept of Parks and Recreation in the amount of \$10,000.00 with a county match of \$3,000.00 to fund the upgrade of Mill Creek Boat Launch. Commissioner Miller seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made a motion to sign a grant application with Idaho Dept of Parks and Recreation in the amount of \$8,000.00 for 2 snowmobile replacement for Parks and Recreation. Commissioner Miller seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Public Works Director Marla Vik RE: Quarterly Meeting with Road and Bridge Foreman

Ms. Vik thanked those in attendance: Fleet Manager Justin Wickham, Ashton R&B Foreman Blair Jones, Ashton R&B Assistant Foreman Paul Heiner, and St. Anthony R&B Foreman Nick Rowbury. Ms. Vik stated she would like her crews to work as a team, and communicate with each other. Ms. Vik stated Blair Jones is close to receiving his Road Master Certificate. Commissioners thanked the R&B Crew for all their hard work and for doing a very good job.

Plowing: There was a discussion regarding roads that the county plows. Some homeowners are requesting the county to plow roads that lead to their homes. They discussed roads that get snowed in easily when the wind blows. They discussed the roads that are maintained by the county and the criteria that must be met. There are roads that county plows cannot even go on because of the way the road is built. There was a discussion held regarding lots that sell located on roads that are not maintained with plows in the winter. In the future the building permit will require the applicant to discuss road maintenance with the Public Works Director as part of the application. Purchases: Ms. Vik stated that a purchase for anything that goes on a vehicle has to be ordered through our Fleet Manager Justin Wickham. He keeps track of all purchases and the invoices.

Weight: Ms Vik explained it is important to keep the trucks under weight limit. She would like them to put in 2 buckets of rock and then weigh their trucks so they have an idea how much to haul. There was a discussion regarding scales that come already installed on the loader.

Ashton High School Track: Commissioner Hurt stated he would like the Ashton R&B crew to start on the track located at the High School in Ashton as soon as weather permits. They discussed the amount of pit run that would be needed. This will be a big project and require a lot of material.

Roads: There was a discussion regarding putting a strong binder on roads that seem to lose material due to traffic. Mr. Rowbury suggested putting gravel on a road that comes off the cut off road and leads to Hamilton Hill. There was a discussion regarding accepting red cinders from Mr. Siddoway. Mr. Rowbury stated the shoulders on the cut off road need built up. Commissioner Hurt discussed leveling a road located near the Fun Farm Bridge. There was a discussion regarding roads that have culverts under the road causing large bumps that need repaired. Ms. Vik discussed which roads the Zipper should be used on. Ms. Vik stated she would like her crew to use the Zipper on the Fun Farm Road.

Culverts: There was a discussion regarding farmers putting their power lines through culverts owned by Fremont County. These people will be notified in writing not to use County culverts.

Driving: There was a discussion regarding job duties performed by truck drivers. Ms. Vik stated she would like the drivers to do as much as they are capable of to maintain their trucks. Ms. Vik stated she would like all crews to work as a team, and communicate more. She stated she doesn't

want any of the crews to be negative. Ms. Vik stated she would like to hear their ideas. Commissioner Miller thanked the R&B Crew for all their hard work and for doing a great job.

Board of Equalization 2nd Sub Roll Only

Commissioner Hurt opened the Board of Equalization 2nd Sub Roll at 11:18 a.m. There are no requests at this time. Commissioner Hurt closed this at 11:21 a.m.

Weed Supervisor Bryce Fowler/Fleet Manager Justin Wickham RE: Vehicle Request

Mr. Fowler is requesting to trade in a Chevrolet truck he currently uses. This vehicle will be going off of warranty and has had a lot of mechanical problems. He is requesting to purchase ½ ton Ford. Mr. Wickham presented the bids to commissioners. Smith Fords bid was \$25,386.24, trade in at \$12,250.00. The difference is \$13,136.24. Mountain Home Auto Ranch bid was \$22,526.10, trade in at \$10,000.00. The difference is \$12,526.10. Salmon Rivers Motors bid was \$23,459.00, trade in at \$11,500.00. The difference is \$11,959.00.

Commissioner Miller made a motion to purchase a 2012 Ford F-150 Super Cab from Salmon River Motors for \$11,959.00 for the Weed Department. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Justin Wickham stated the truck he drives is having a lot of problems. He stated repairs would be around \$3,800.00. He is requesting to purchase a vehicle which would be funded from Road & Bridge. Ms. Vik stated she would report back to commissioners regarding this issue.

Public Works Director Marla Vik RE: Department Reports

Road and Bridge: Ms. Vik reported her department has been staying very busy hauling gravel. Ms. Vik presented two loan renewal agreements to commissioners.

Commissioner Hurt made a motion to sign the Change in Terms Agreement with Bank of Idaho for the two 140M Caterpillar graders purchased in 2008, and the loan for the 821E Loader purchased in 2009. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

There was a discussion regarding an appraisal required on the property purchased for the Stone Bridge Project. The project pays for 92% of the appraisal. Commissioner Miller made a motion to sign agreement with Thompson & Associates Real Estate Appraisers for \$5000.00 to praise the right away property. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Ms. Vik presented the results for the 2011 bridge inspection done by the state. All bridges over 20 feet require inspection. This spread sheet explains the changes made to our bridges. She has been working on maps with GIS Department. She presented a map showing all the bridges in Fremont County and their ratings from inspectors. The average replacement costs have been about \$74,000 for each Bridge Project. The first Stakeholder meeting for the Ora Bridge replacement Project will be the 24th of this month. It will be held in the Ashton Community Center at 1:30 p.m. Ms. Vik reported Fish and Game extended the fishing season at Henrys Lake until January 1, 2012. This is causing some plowing issues. There have been a lot of vehicles parking

on the side of the road due to very little place for accessible for parking. Ms. Vik will meet with the Fish and Game Representative on January 31st to discuss the issue.

Ms. Vik reported Fall River Electric sent a letter explaining their tree trimming policy and asked the County to acknowledge receipt of the letter.

Commissioner Hurt made a motion to acknowledge the procedure from Fall River Electric on trimming trees on the side of the road. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Sewer System: Ms. Vik reported she has received a request from a resident to shut off the sewer to their cabin while they are out of the country for 2 years on a religious mission. They are trying to reduce costs. Commissioners denied the request.

There was a discussion held regarding sewer fees, homeowner exemptions, short term rentals, and forms issued from Planning & Building.

Landfill: Ms. Vik presented the updates to the St. Anthony Landfill Operation Plan to commissioners. This information is required to be updated every 3 years. There was a discussion regarding people covering loads while transporting them to the landfill.

Commissioner Hurt made a motion to review and accept the Operation Plan for St. Anthony Landfill. Commissioner Miller seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Social Services – Debbie Adams Re: Indigent Claims

Commissioner Skip Hurt made a motion to go into executive session pursuant to IC 67-2345 (d) to consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code at 1:28 p.m. Commissioner Lee Miller seconded the motion. A roll call vote was taken with Commissioner Jordon Stoddard voting "Aye", Commissioner Lee Miller voting "Aye", and Commissioner Hurt voting "Aye". Commissioner Skip Hurt declared the meeting open at 1:45 p.m.

Commissioner Miller made a motion to approve case #G2012-28, and deny cases #G2012-27, #G2012-29, #M2012-7, M2012-29, and #M2012-13. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioners signed one new lien and one release.

Commissioner Hurt made a motion sign an agreement with Safe Haven Hospital for holding our involuntary commitment residents. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made a motion to amend the agenda for an executive session IC67-2345 (b). Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made a motion to go into executive session by Idaho Code 67-2345 paragraph (b) at 1:51. To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor. Commissioner Hurt opened the meeting at 2:05 p.m.

Prosecuting Attorney's Office RE: Copy Machine

Prosecuting Attorney Joette Lookabaugh stated there was a discussion regarding the copy machine located in the Prosecuting Attorney's Office. The lease will be ending in March. Ms. Lookabaugh stated she would like to terminate the lease. She stated a smaller copy machine would be sufficient, and a cost savings to the county.

Commissioner Hurt made a motion to amend the agenda to include a discussion with School District Financial Officer Craig Summers regarding landfill fees. Commissioner Miller seconded the motion. A full voice vote was heard with all commissioners voting in favor.

School District Financial Officer Craig Summers RE: Landfill Fees

Mr. Summers stated the school district is being charged landfill fees on property that is not being used the old Lincoln Elementary Building and the property that housed the Cave. He is requesting to have the late fees and interest waived because they only paid landfill fees on one property and didn't pay on the other properties they own. Commissioners discussed the fees and agreed to remove late charges and interest.

Miscellaneous

There was a discussion regarding the best locations to post elevator access signs at the Courthouse.

Commissioner Miller made a motion to sign and renew the contract with ABL Commissary Service for our jail commissary. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to approve the minutes for January 3, 2012 with noted changes. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made a motion to approve claims as submitted. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Stoddard made a motion to approve minutes for January 9, 2012 with the noted change. Commissioner Hurt seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Hurt made a motion to approve a Liquor Catering Permit for Island Park Lodge to be used February 18, 2012. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

There being no further business to come before the board the meeting was adjourned.

Skip Hurt, Chairman
Fremont County Commission

Attest: _____
Abbie Mace, Clerk