

**FREMONT COUNTY COMMISSIONERS MEETING MINUTES**  
**December 23, 2013**

**Present for the meeting was:** Commissioners Lee Miller, Jordon Stoddard and Bill Baxter.

**Also attended by:** Clerk Abbie Mace and Deputy Clerk Laura Singleton

Commissioner Miller called the meeting to order and welcomed those in attendance.

**Emergency Management Director Keith Richey RE: Grants**

Mr. Richey presented grants for the commissioners to sign. They discussed the problems that the high school is having with the water lines that are used for the fire alarm system. Mr. Richey is working with school officials and the fire alarm company to resolve the issues.

**Planning and Building Administrator Tom Cluff RE: Department Report, Holcomb Estates**

Mr. Cluff presented the Holcomb Estates Subdivision for the commissioners' approval.

Commissioner Stoddard made a motion to approve the Holcomb Estates Subdivision along with Findings of Fact and Conclusions of Law. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Mr. Cluff stated that he would like to hire Jan Brown as the Special Projects Manager in the Planning and Building Department.

Commissioner Stoddard made a motion to allow Parks and Recreation Director Tamara Cikaitoga to apply for a grant that would go towards purchasing a trailer for the snowmobiles which was originally denied by the Snowmobile Advisory Committee. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to amend the agenda to discuss the Rotary Art Project. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

**Social Services – Debbie Adams Re: Indigent Claims**

Commissioner Miller made a motion to go into executive session pursuant to IC 67-2345(1)(d) to consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code at 9:41 a.m. Commissioner Stoddard seconded the motion. A roll call vote was taken with Commissioner Stoddard voting "Aye", Commissioner Miller voting "Aye" and Commissioner Baxter voting "Aye". Commissioner Miller declared the meeting open at 9:55 a.m.

Commissioner Stoddard made a motion to approve case #M2014-6 and deny case #M2014-9. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

**Bid Opening for Three Canal Bridges**

Three bids were received for the Canal Bridges Project. Only one bid was received at the Clerk's Office on time. The other two were late. The instructions stated that the bids were to come to the

Clerk's Office in the Courthouse, therefore the bids that were received late will not be opened. At this time, we can only open the bid that came to the Clerk's Office.

	<u>Bridge #1</u>	<u>Bridge #2</u>	<u>Bridge #3</u>
DL Beck	\$71,980.77	\$69,436.46	\$56,274.70

The apparent low bid is from DL Beck.

Public Works Director Brandon Harris stated that he would like to change the priority on the bridges that need to be replaced. Bridge #2 and #3 are higher priority than Bridge #1. They will award the bids for Bridge #2 and #3 and replace Bridge #1 at a later date.

Commissioner Baxter made a motion to award the bids for Bridge #2 to DL Beck in the amount of \$69,436.46 and Bridge #3 to DL Beck in the amount of \$56,274.70. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

### **Road & Bridge Project Meeting**

Attended by: Brandon Harris, Nick Rowbury, Rowdy Rigby, Blair Jones, Paul Heiner, Justin Wickham, and Dave Gregory

Mr. Harris stated that the purpose of this meeting is to communicate with the foremen and discuss equipment maintenance and purchases and also to discuss the road projects and personnel.

Safety Equipment – Coats need to be purchased for some of the newer employees. First Aid Kits need to be ordered for some of the vehicles because Mr. Harris stated that he wants all of the vehicles to have first aid kits in them. He would like the first aid kits checked every six months and updated if necessary. Mr. Harris stated that safety glasses and first aid kits will take precedence and be ordered first.

Heavy Equipment - Mr. Harris suggested renting a broom for a couple months next summer rather than buying another one. It would cost approximately 50 to 60 thousand dollars to purchase a new one. He is also concerned with the oil distributor. It is starting to show some wear and tear and would like to start thinking about purchasing a new or used one. They are considering putting the Heston Mower on the surplus site because it is not used very often although it is in good condition. For new purchases for the coming year they have ranked #1- pup trailer (\$30,000), #2- Crack Sealer (\$55,000), #3- Oil Distributor.

Pick-ups/Work Trucks – There was discussion on replacing Brandon Harris' pickup and Scott Briggs' work truck. Money has already been set aside for those purchases.

There was also discussion on how the tires and blades will be purchased for the Road and Bridge equipment. Fleet Manager Justin Wickham will be in charge of these purchases for the county.

### **Sheriff Len Humphries RE: Vehicle Purchase, E911 Contract for New Equipment**

Sheriff Humphries presented a contract for the purchase and installation of equipment for a new E911 system. This will only replace the system in the Sheriff's office. It will not replace the phone system in the courthouse. Commissioner Baxter made a motion to sign the contract with MicroData GIS, Inc. for the enhanced 911 system. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Stoddard made a motion to approve the Memorandum of Agreement between Idaho Bureau of Homeland Security and Eastern Idaho Interagency Data Network, which allows the sharing of common communication sites throughout the state. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Sheriff Humphries presented bids from Goode Motor Ford to purchase new vehicles for the Sheriff's Department.

Commissioner Baxter made a motion to allow the Sheriff's Department to purchase two 2014 Interceptors w/Spot Lights for the amount of \$25,998 and one 2014 Interceptor without a Spot Light for the amount of \$25,783 minus the trade in value for five vehicles in the amount of \$32,500 which leaves a remaining balance of \$45,279. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to allow Sheriff Humphries to purchase a 2014 Expedition for the amount of \$31,792 minus a trade in for the amount of \$11,300 which leaves a remaining balance of \$20,492. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to amend the agenda to include an executive session IC 67-2345(1)(f). Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to go into executive session pursuant to Idaho Code 67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement at 2:29 p.m. Commissioner Stoddard seconded the motion. A roll call vote was taken with Commissioner Miller voting "Aye", Commissioner Baxter voting "Aye" and Commissioner Stoddard voting "Aye". Commissioner Miller declared the meeting open at 2:52 p.m.

Commissioner Miller made a motion to amend the agenda to discuss the cost of filling the propane tanks. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

The commissioners discussed whether or not the County should purchase their own propane tanks. If the County owned the tanks, they could be filled by the company who advertises the lowest price. This could possibly save the County money in the long run.

### Miscellaneous

Commissioner Baxter made a motion to approve the claims for December 23, 2013 as presented. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to allow Commissioner Baxter to attend the NACO Conference in Washington, D.C in March 2014. The money to pay for the conference and travel

will be taken from the commissioners' budget. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to waive the Class II Permit for a private burial lot fee in the amount of \$195 for the Carter family. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Miller made a motion to approve the minutes from December 16, 2013. Commissioner Stoddard seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Stoddard made a motion to approve the junior college application for Justin Nelson to the College of Southern Idaho. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Stoddard made a motion to approve Resolution 2014-5, ordering destruction of county records maintained by the Fremont County Clerk's Office. Commissioner Baxter seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Commissioner Baxter made a motion to donate \$2000 to the Rotary Art Project with the money to come from the sale of property budget line. Commissioner Miller seconded the motion. A full voice vote was heard with Commissioner Miller voting "Aye", Commissioner Baxter voting "Aye" and Commissioner Stoddard voting "Nay". Motion passed by majority vote.

There being no further business to come before the board the meeting was adjourned.

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LeRoy Miller, Chairman  
Fremont County Commission

Attest: \_\_\_\_\_  
Abbie Mace, Clerk