

**FREMONT COUNTY SHERIFF'S OFFICE**  
**PUBLIC RECORDS REQUEST**

*In order to best serve the public and to expeditiously as possible process your request for public records, all requests to examine or copy public records MUST BE MADE IN WRITING. Please help us in this process by filling out this form completely. Be sure to print your name, address, and telephone number.*

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\*NOTICE\* Records released pursuant to this request are not warranted as to completeness or accuracy. The information provided represents the information available for disclosure pursuant to Idaho Code Title 9, Chapter 3. The records released may not reflect court dispositions. You may need to contact the courts for this information. Additional records from other sources may present a more accurate representation of a given situation.

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Incident/Accident

I request to:  Examine  Copy

Incident/Accident Report#: \_\_\_\_\_

Date: \_\_\_\_\_ Officer: \_\_\_\_\_

Other: (Please provide as much information as possible. You may use relevant dates, location, names of involved parties or date of birth, incident, etc.)

\_\_\_\_\_  
\_\_\_\_\_

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Criminal/Traffic Record

I request to:  Examine  Copy

Name: \_\_\_\_\_ AKA: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

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Name of Requesting Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

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I would like to receive the record(s) by the following:

Mail  Fax  E-mail  Call when ready to pickup

We will respond to this request within 3 business days, or we will notify you if more time is needed. Business days are Monday – Friday, 8:00AM to 5:00PM. All requests received after business hours (excluding holidays) shall be deemed received the next business day.

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DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Date Released: \_\_\_\_\_ # of Pages \_\_\_\_\_ Released By: \_\_\_\_\_

Counter  Mailed  Faxed  E-Mail  No Record Found