

Microfilm No. **531764**
Day Dec 2010
At 1:38 O'Clock PM
ABBIE MACE
FREMONT CO RECORDER
Fee \$ 0 Deputy
Recorded at Request of Clk Abbie Mace

RESOLUTION NO. 2011- 3

A RESOLUTION OF FREMONT COUNTY, IDAHO, ADOPTING A FLEET MANAGEMENT POLICY.

WHEREAS, the Board of County Commissioners of Fremont County, Idaho believes it to be in the best interest of the county to create a policy for purchasing vehicles.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Fremont County, Idaho, that the Fremont County Fleet Management Policy is hereby adopted as follows:

In order to be fiscally responsible to the tax payer and maintain a safe and cost effective county fleet, the following policy will be followed by County employees.

County vehicles will be ordered through the County Fleet Manager and be consistent with the budget process and authority.

Elected officials and department heads or their agents are required to consult with the County Fleet Manager and identify new vehicle needs.

All vehicles will be ordered as new vehicles, white in color.

Only standard options will be ordered on the new vehicles. Generally basic options are 2 wheel drive, tilt steering wheel, cruise control, air conditions, AM/FM radio, rubber floor mats and steel wheels.

Vehicles will be maintained in the fleet for 5 years or 90,000 miles. The exception will be the Sheriff's Office, and they are allowed 5 years or 120,000 miles.

No graphics will be allowed on the vehicles except the County logo. The exceptions to this will be the sheriff's vehicles.

No running boards, decorative wheels or chrome accessories will be allowed.

All maintenance, repairs, recalls, tires and service log will be coordinated through the County Fleet Manager.

Those departments having crew personnel are permitted one 4-door crew type vehicle as long as the vehicle is used to transport personnel.

No vehicle may be ordered with additional options unless approved by the Board of County Commissioners, with the exception of 4 wheel drive or all wheel drive.

Approved Vehicle Type by Department:

¼ Ton Pick-up: Inspectors, Appraisers, EMS, Extension Staff, and Fleet Manager.

½ Ton Pick-up Single Cab or Extended Cab: R&B Supervisors, Landfill Supervisors, Sheriff, Extension Agent, Weed Crew, and Fleet Manager.

½ Ton Pick-up Crew Cab: R&B Ashton and St. Anthony, Weed Crew, and Sheriff.

¾ Ton Pickup Single Cab or Extended Cab: R&B mechanic, Sign Maintenance, and Weed Crew (flat bed).

1 Ton Pick-up Single Cab or Extended Cab: R&B Ashton and St. Anthony and Weed Crew.

Compact SUV or Sedan: Sheriff, EMS, Extension Staff (vehicle shared at the courthouse).

Midsized SUV or Sedan: Sheriff, EMS (vehicle shared at the courthouse).

Full-size SUV: Approved by the County Commissioners.

Fleet Vehicle Ordering and Bid Forms:

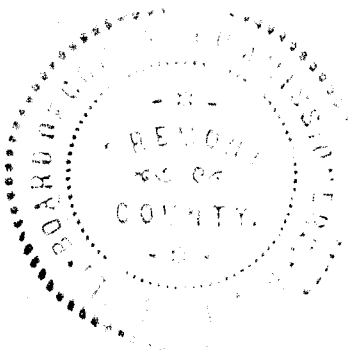
Fleet Vehicle Ordering & Bid forms will be filled out in their entirety for the vehicle requested, signed by the Fleet Manager and Elected Official or Department Head before being submitted to the Board of County Commissioners. Fleet Vehicle Ordering and Bid Forms may be obtained from the Fleet Manager.

PRIMACY

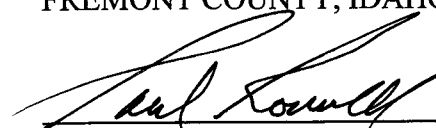
This policy supersedes any existing policy, policies or procedures that may be in conflict with the provisions of this policy.

This resolution shall be in full force and effect on December 16, 2010.

PASSED THIS 16th DAY OF December 2010 BY THE BOARD OF COUNTY COMMISSIONERS OF FREMONT COUNTY, IDAHO.



BOARD OF COUNTY COMMISSIONERS
FREEMONT COUNTY, IDAHO



PAUL ROMRELL, CHAIRMAN

ATTEST:

Abbie Mace

ABBIE MACE, COUNTY CLERK

